

## Section 4 – References



Office: 01772 682 5 48

Fax: 01772 682 519

Date: 18<sup>th</sup> June 2015

Mobile: 07974 178 110

Ask for: Ronald Clarke

Email: [Ronald.clarke@lancashire.gov.uk](mailto:Ronald.clarke@lancashire.gov.uk)

Dear Parent/Guardian,

**Re: Reference in support of Mr Steven Birk (premises licence application)**

I have known Steven Birk for approximately nineteen years in my capacity as a youth projects manager within the Young People's Service - Lancashire County Council and more recently as a personal friend.

I was not in a position to assess his academic skills however was able to engage him in the development of his personal and social skills and found him to have an enjoyable and warm disposition.

I first met Steven whilst he was studying in Preston College in 1995. His aptitude, resourcefulness and determination enabled him to gain access to higher education earlier than was expected by myself and certainly his tutors.

He tends to be thoughtful and self-critical, always seeking to challenge obstacles or problems he faces. I've found him to have an enquiring mind and has good communication skills and have observed that he has no problem relating to his peers or those many years his senior.

I had seen that his ability to communicate effectively was good; and felt his confidence and assertiveness was well directed and grounded.

I believe Steven has a determined disposition, particularly in relation to developing and enabling his family well-being. In this respect I would describe him as driven and highly motivated.

I believe both his genuine intentions and his desire to 'get things right' will appropriately serve to enable and push him to engage the challenges he might encounter in a positive manner.

[www.lancashire.gov.uk](http://www.lancashire.gov.uk)

Steven has a sincere and willing nature and I would wish him well in his chosen vocation. With this and the above in mind I would have no hesitation in supporting the application from Steven Birk.

Yours sincerely

**ronald clarke**  
Young People's Worker

**Lancashire County Council**

Well Being, Prevention and Early Help Service - Young People's Service  
Fylde Young People's Service Office - Chapel Walks | Kirkham | Lancashire | PR4 2TA

**Gemma Goodwin**

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**Subject:** FW: character reference

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From: [David.J.Williams@met.pnn.police.uk](mailto:David.J.Williams@met.pnn.police.uk)

To: [skb101@hotmail.co.uk](mailto:skb101@hotmail.co.uk)

Subject:

Date: Wed, 17 Jun 2015 11:34:48 +0000

This email is to confirm that I have known Steven BIRK for almost twenty years. I am writing this reference from a personal perspective

In the time that I have known Steven to be very honest and very trustworthy.

I first met Steven whilst at University and continued our friendship after university and at one point during our friendship Steven was also my landlord and I found him to be very professional and courteous.

Steven has always demonstrated and upheld honesty and integrity throughout our friendship.

If I can be of further assistance please feel free to contact me

Thanks

Dave

**Detective Constable**

**Organised Crime Command (OCC) - formally SC&O7**

**Special Projects Team - OCC 7 (2)**

MetPhone 758467 | Telephone 0208 785 8467 | Mobile 07825365843 | email [david.j.williams@met.police.uk](mailto:david.j.williams@met.police.uk)  
Address 6th Floor, Jubilee House, 230 - 232 Putney Bridge Road, Putney, London, SW152PD

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Dilmun Ltd  
Premier Fairfax Convenience Store & Post Office  
161 Fairfax Avenue  
Hull  
HU5 4QZ  
Date 16<sup>th</sup> June 2015

**Character Reference**

Dear Sir/ Madam

I would to take this opportunity to tell you of the many fine qualities of Mr Kulvant Steven Singh Birk, whom I have known for past 5 years and had the pleasure of working with him as he was employed by myself within my convenience store from September 2012 to December 2014.

I have had the chance to get to know Steven very well and I say without a doubt that you are dealing with a person of very good moral character, professionalism, always operates with integrity and is a highly responsible individual. I can also vouch for the fact that he is a hard working and dedicated individual who never leaves a job unfinished. He is committed to the finer details of making a success of all things he undertakes and have no doubt he would be very successful in running and operating a convenience store/mini supermarket and totally competent in following all associated regulations surrounding Licensing Objectives and policies involved in running such a business associated with selling alcohol.

During his tenure with Dilmun Ltd, Steven was building experience and knowledge regarding the operational day to day activities associated with successfully running a large, very busy convenience store with the retail of alcohol. As part of working within my team Steven was made aware of the importance of the licensing objectives to be adhered to and did not breach these at any time.

Steven actually worked closely with myself to redesign the shop layout to reduce the impact of alcohol exposure on minors e.g. keeping confectionery aisles away from alcohol aisles to minimise exposure. Also Steven operated the tills, serving customers alcohol. Steven was always mindful of the age of customers he was selling alcohol to and careful to request identification from customers when he felt it was required. During the period of Steven's employment we underwent 2 unannounced inspections which we successfully passed on both occasions.

Steven was always willing to offer his assistance and had an excellent rapport with the many constituents served by my business. I would recommend him for any endeavour he chooses to pursue.

On a personal level, may I just say that I really like Steven and I have no doubts about his ability to succeed.

Yours sincerely

A handwritten signature in black ink, appearing to read 'JITINDER PUNIAN', with a horizontal line underneath.

Jitinder Punian  
(Owner of Premier Fairfax Convenience Store & Post Office)



# The Derby High School Science and Arts College

15<sup>th</sup> June 2015

Dear Sir/Madam

Re: Reference for Kulvant Steven Singh Birk

I can confirm that I have known Kulvant 'Steven' Singh Birk in excess of 30 years.

I can say with confidence that Steven is responsible and trustworthy. Having had the pleasure of spending a significant period of time with Steven it is clear that he possesses a strong work ethic. This has been evident during his student years, when he combined employment with his studies and as a full-time professional.

I have personally worked with Steven on a number of renovation projects and I have admired the high standards that he sets and in-turn is determined to achieve. He is a self-reliant person who uses his initiative to solve problems and meet challenges. In order to make these projects a success Steven has demonstrated his confidence, excellent organisational and communication skills, and courteous manner, which impresses the people he interacts with.

Steven constantly exhibits his social conscience. An example of this can be evidenced through him volunteering his time to transport elderly members of the community to their local places of worship.

A key characteristic of Steven that I respect is that regardless of the professional challenges he sets himself his first priority is to be a good husband and father to his children.

Yours faithfully

Mr Satinder Singh  
Assistant Headteacher





19<sup>th</sup> June 2015

Dear Sir or Madam,

I take this opportunity to tell you of the many fine qualities of Steven Birk, whom I have known for the past 10 years as a fellow landlord letting properties to students and professionals within Preston.

I have had the chance to get to know Steven very well, and I say without a doubt that you are dealing with a person of very good moral character. Steven always operates with integrity, and never has a bad word to say about anyone. He is very hard working and dedicated to any task to hand, and never leaves a job unfinished and thus has build up a very good reputation within the student and professional letting market.

Steven I have found has always listened to his peers, taken on board suggestions and experiences of others in how to do things better and more efficiently if needed. He is always very enthusiastic, always looking for ways to do things better and is always keen to share experiences that would benefit both the tenants and others working in the same field of work. On a personal level, may I just say that I really like Steven, and I have no doubts about his abilities to take on any challenges put before him.

If you would like any further clarification please do not hesitate to contact myself.

Thank you

Toby Chaya  
Managing Director  
Cedar Tree Housing Preston  
Mobile – 07891 022221

Date 17/06/15

Re :- Character reference – Kulyant Steven Birk

To whom it may concern

I have known Mr Birk for a number of years as a business associate working within the property market in Preston. I have worked with him regarding mortgages and property lettings.

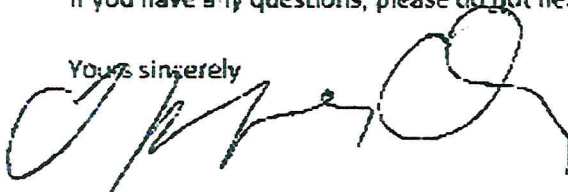
Steven is organized, efficient, extremely competent, and has an excellent rapport with people of all ages. His communication skills, both written and verbal, are excellent.

He conducts himself professionally as a landlord within Preston in the main providing high quality accommodation to students of University of Central Lancashire, and have known him to work well and pay particular attention to detail when operating as a landlord to abide to the Landlord and Tenant Legislation set by the National Government and Preston housing standards association

In summary, I would highly recommend Steven for any endeavour that he may seek to pursue. He is a proud family man and solid upstanding member of the community. I have always found him to be someone that i can rely on in times of need as a loyal friend and confidante.

If you have any questions, please do not hesitate to contact me.

Yours sincerely



Jeff Duddy  
Director  
Jones Cameron Estate Agency Ltd